

SECTION 00 11 00 - NOTICE TO BIDDERS

1.01 SUMMARY

- A. This Section includes the Notice to Bidders.

1.02 TIME AND LOCATION OF BIDS

- A. Notice is hereby given that sealed bids shall be received, publicly opened and read aloud.

For: Mt. Vernon High School Bus Lot Expansion

By: Mt. Vernon Community School Corporation (MVCSC)

At: Mt. Vernon School Administration Building

1806 W. State Road 234, Fortville, Indiana 46040

Until: **1:00 PM local time, January 8, 2026.**

- B. Bids received after stated time shall be returned, unopened.
- C. Owner reserves the right to accept or reject any bid or waive any informality or error in bidding for a period of 60 days from bid opening date.
- D. The Construction Manager for this project will be AECOM Hunt, 2450 South Tibbs Ave, Indianapolis, IN 46241.

1.03 METHOD OF BIDDING

- A. Project will be constructed under a Single Prime Contract.
- B. Bids shall be based on a "stipulated lump sum" basis in full accordance with Bidding Documents prepared by Context Design and Naventiam Design.

1.04 PREPARATION AND SUBMISSION OF BIDS

- A. Bids shall be executed on State Form 96 and Supplementary Proposal Form included in the Project Manual.
1. Bids shall be accompanied by AIA Document A305 Contractor's Qualification statement.
 2. Bids shall be accompanied by Contractor's Financial Statement specific enough and in such detail so that the Owner can make a proper determination of the Bidder's capability for completing the Project if awarded.
 3. A Bid security in the form of AIA Document A310, a certified check, Indiana General Revised Form No. 86, "Contractors Combination Bid Bond and Bond for Construction" or a form from an acceptable surety shall accompany each bid. The bid security shall be in the penal amount of 5% of the total bid price and made payable to the Owner.
 4. Bids shall be accompanied by the Contract Responsibility Certification (reference specification section **00 21 00 - 1.13**)

1.05 BID SECURITY

- A. Should Bidder withdraw his bid within 60 days from bid opening date without written consent of the Owner or fail to execute a satisfactory contract with the Owner, the Owner

may declare the bid security forfeited as liquidated damages.

- B. Prior to execution of the Contract, Bidder shall furnish Performance Bond and Payment Bond in the amount of 100% of the Contract Sum. Bonds shall remain in full force and effect for 12 months from date of acceptance of the work.

1.06 BIDDING DOCUMENTS

- A. Bids shall be in full accordance with the Construction Documents which are now on file with the Owner or with the Architect and may be examined by prospective Bidders at the following locations:

The Blue Book Building Construction Network
800 East Main Street
Jefferson Valley, NY 10535

Dodge Data & Analytics
Website: www.construction.com
Email: support@construction.com
1-800-393-6343

BX Indiana/ Construction League Plan Room
1028 Shelby Street
Indianapolis, IN 46203
1-317-423-7080

ConstructConnect
3825 Edwards Rd, Suite 800
Cincinnati, Ohio 45209
1-800-364-2059

ISQFT
9901 Allisonville Rd.
Fishers, Indiana 46038
1-317-248-1293

Indiana AGC Plan Room
1 N. Capitol Ave. No. 1000
Indianapolis, IN 46204
1-317-634-7547

- B. Bidders may obtain complete sets of Construction Documents from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038.
- C. Digital Files (PDFs) of the drawings and specs are available for free download.
- D. Bidders may purchase printed copies of Bidding Documents. Prime Bidders shall obtain complete sets of Bidding Documents. This cost is non-refundable.
- E. Subcontractor Bidders and Suppliers may purchase partial Documents; however they are responsible for determining the Drawing(s) and Specification Section(s) that are applicable to their Scope.
- F. Any questions concerning bidding the project shall be directed to Luke Johnson at AECOM Hunt via email, luke.johnson@aecom.com.

1.07 PRE-BID CONFERENCE

- A. Contractors are invited to meet with the Owner, Construction Manager, and Design Team at **10:00 AM** local time, on **December 16, 2025** in the Mt. Vernon Administration Building, 1st Floor Training Room, 1806 W SR 234, Fortville, IN 46040 for a pre-bid conference and visit of the project site.

1.08 TIME OF COMPLETION

- A. Work must be completed during Summer Break at the conclusion of the 2025-26 School Year.
1. May 28, 2026 – Last Day of School
 2. May 29, 2026 – Work May Begin
 3. August 2, 2026 – Project Completion Deadline
 4. August 3, 2026 – First Teacher Workday
 5. August 6, 2026 – First Day of School

1.09 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.10 BID HOLDING PERIOD

- A. A Bid may not be modified, withdrawn or canceled by the bidder for Sixty (60) days following the time and date designated for the receipt of Bids.

1.11 PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND

- A. The successful bidder shall, upon acceptance of his bid, be required to procure and pay for a 100% Performance Bond/Labor and Material Payment Bond in the amount equal to the contract price, and such bond shall comply with all laws of the State of Indiana governing public contracts let by governmental units.

END OF SECTION